

CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT

Date of Posting: **12/07/15**

AGENDA for SSC ELAC SPAC Meeting

Date of Meeting: 12/09/15

Location: LHS Principal's Meeting Room

Starting Time: 3:30 PM

Proposed Ending Time: 5:00 PM

Participants at Meeting: Member of SSC ELAC SPAC

All staff, parents, and members of the public are invited to attend the meeting.

| Agenda Item | Action Required | Responsible Person | Time Limit |
|---|--|------------------------------------|--|
| Call the meeting to order | None | Mrs. Amador, President | 1 minute |
| Roll Call | None | Ms. Rojas, Secretary | 1 minute |
| Changes/Additions to the Agenda | Approval/Modification of the Agenda | Mrs. Amador, President | 2 minutes |
| Approval of Minutes | Vote to approve minutes from prior meeting, dated: _____ | Mrs. Amador, President | 2 minutes |
| Public Comment | Issues raised to be scheduled for another SSC meeting | Mrs. Amador, President | 5 minutes |
| Old Business (Issues raised at prior meeting and tabled until this meeting) 1. | 1) Report out | 1) All Participants | 10 minutes |
| New Business 1) LCAP Annual Update 2) 2015-16 SPSA prepare for possible Addendums 3) 2016-17 SPSA Development - Supplemental Staffing Review | 1) Discussion 2) Discussion 3) Discussion | 1) Dr. Santos 2) Ms. Noah 3) | 15 minutes 10 minutes 10 minutes |
| Advisement to the Board 1) _____ | 1) Discussion | Mrs. Amador, President | 5 minutes |
| Adjournment | Approval to adjourn the meeting | Mrs. Amador, President | 1 minute |

SSC Legal Requirements and meeting date fulfilled:

| | | |
|----|--|--|
| 1. | School Plan Development – Data Analysis & Needs Assessment | |
| 2. | School Plan Development – School Goals & Improvement Activities | |
| 3. | School Plan – Evaluation | |
| 4. | School Plan Budget | |
| 5. | School Plan Approval | |
| 6. | Training – Legal Responsibilities | |
| 7. | Uniform Complaint Procedures (UCP) | |

Meeting Minutes Template

Centinela Valley Union High School District

XXX High School

MINUTES of SSC ELAC SPAC Meeting

Meeting Date: _ _ _ _

MEMBERS PRESENT: (list members and their position; check off for attendance)

| Member | Role (include position: President, etc.) | Present? |
|-------------------|---|-----------------|
| Mrs. Amador | President | |
| Ms. Noah | Vice-President | |
| Dr. Rodas | Principal | |
| Ms. Rojas | Secretary | |
| Mr. Sanders | Teacher | |
| Mr. Howard | Teacher | |
| Ms. A. Bassey | Student representative | |
| Mr. D. Hicks | Student representative | |
| | | |
| | | |
| | | |
| | | |
| Non-Member | Role (include who representing: ELAC, SAC, etc.) | Present? |
| Dr. Kwong | Associate Principal | |
| Mr. Munoz | ELD Coordinator | |
| Dr. Santos | Asst. Sup. Ed. Services | |

(Check **Compliance Items** covered at this meeting and reflected in minutes.)

| SSC Responsibilities | | |
|-----------------------------|---|--|
| 1A | . | School Plan Development – Data Analysis & Needs Assessment |
| 1B | . | School Plan Development – School Goals & Improvement Activities |
| 1C | . | School Plan – Evaluation |
| 1D | . | School Plan Budget |
| 1E | . | School Plan Approval |
| 2. | | Training – Legal Responsibilities |

| ELAC Responsibilities | | |
|------------------------------|--|--|
| 1. | | EL Program |
| 2. | | EL Needs Assessment |
| 3. | | R30 Language Census |
| 4. | | School Attendance |
| 5. | | Training – Legal Advisory Responsibilities |
| 6. | | Election of DELAC member(s) |

| SAC Responsibilities | | |
|-----------------------------|--|--|
| 1. | | Title I Requirements |
| 2. | | Parent Involvement Policy – Development & Distribution |
| 3. | | School-Parent Compact – Development & Distribution |
| 4. | | Title I Programs |
| 5. | | School & Parent Programs |
| 6. | | Academic Standards & Assessments |
| 7. | | Training – Helping children improve achievement |
| 8. | | Election of DAC member(s) |

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|-------------------------------|--|----|------------------------------------|--|----|-------------|
| JOINT Responsibilities | | 1. | Uniform Complaint Procedures (UCP) | | 2. | Safety Plan |
|-------------------------------|--|----|------------------------------------|--|----|-------------|

I. Welcome & Introductions

II. Approval of Minutes

The following is a summary of changes made to the prior month’s minutes:

Motion to approve minutes by:

Motion to approve minutes “seconded” by:

III. Old Business

The following is a summary of discussion/action(s) taken on items previously “tabled” for future discussion:

Parent Input/Advice/Comments:

IV. New Business

The following is a summary of discussion/action(s) taken on the above-checked items:

Parent Input/Advice/Comments:

V. Other

Parent Input/Advice/Comments:

Advisory Committee Input (for SSC Meetings):

ELAC Input:

SPAC Input:

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VI. Adjournment: 4:30 p.m.

Respectfully submitted,

Secretary, _____ (Council/Committee)